

Invitation For Tender No. 31/2020.

01	Agency	Biman Bangladesh Airlines Ltd.		
02	Invitation for	a) Supply & Installation of Micro Computer, Laptop, Scanner, Printer and UPS. b) Procurement of Printing Items.		
03	Invitation Ref:	a) 30.34.0000.063.50.001.19	Date: 05-01-2020	
		b) 30.34.0000.063.09.003.19	Date: 17-09-2020	
04	Tender Document Selling Date	From 28-09-2020 to 20-10-2020 (During office hours).		
05	Tender Closing Date and Time	Date: 21-10-2020	Time: 1200 Hrs BST	Note: The procuring entity reserves the right to accept or reject all tenders without assigning any reason thereof. If any unavoidable situation arises during specified date then tender selling/closing/opening date will be shifted to next (working) day without further notice.
06	Tender Opening Date and Time	Date: 21-10-2020	Time: 1500 Hrs BST	
07	Selling Address of schedule	a. Manager Finance, Biman Flight Catering Centre, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. b. Manager Cash & Banking, Balaka Bhaban, Biman Bangladesh Airlines Ltd, Dhaka.		
08	Receiving Tender Document	a. BFCC Main Security Gate, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. b. Biman Balaka Bhaban, Security Counter Gate (Ground Floor), Hazrat Shahjalal International Airport, Kurmitola, Dhaka.		
09	Price of Tender Schedule	a) BDT 1,000.00 (One thousand) only per set (Non refundable) (Computer). b) BDT 2,000.00 (Two thousand) only per set (Non refundable) (Printing Items).		
10	1) Location	2) Tender Security Amount (Tk)		3) Contract Period
	BFCC/Hazrat Shahjalal International Airport, Kurmitola, Dhaka	a) BDT 30,000.00 (Thirty thousand) only (Refundable) (Computer). b) BDT 60,000.00 (Sixty thousand) only (Refundable) (Printing Items).		a) One Time b) 02 (Two) Years
11	Procuring Entity & Fund	General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka & BFCC's own fund.		
12	Official-Inviting Tender	General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. Phone: 880-2-8901760-64, Ext. 30, Fax 88.-2-8901638		
13	Tender schedule and other related information will also be available at Biman website: www.biman-airlines.com for ready reference.			

General Manager, BFCC

দরপত্র বিজ্ঞপ্তি নং - ৩১/২০২০

০১	এজেন্সী	বিমান বাংলাদেশ এয়ারলাইন্স লিঃ।	
০২	কি জন্য আহবান	ক) Dough Kneading Machine (Horizontal/Vertical) সরবরাহ ও স্থাপনের জন্য দরপত্র আহবান। খ) Printing Items ক্রয়ের জন্য দরপত্র আহবান।	
০৩	দরপত্র আহবানের সূত্র:	ক) ৩০.৩৪.০০০০.০৬৩.৫০.০০১.১৯ খ) ৩০.৩৪.০০০০.০৬৩.০৯.০০৩.১৯	তারিখ: ০৫-০১-২০২০. তারিখ: ১৭-০৯-২০২০.
০৪	দরপত্র দলিল বিক্রয়ের তারিখ:	২৮-০৯-২০২০ খ্রিঃ হইতে ২০-১০-২০২০ খ্রিঃ পর্যন্ত (অফিস চলাকালীন সময়)।	
০৫	দরপত্র গ্রহণের তারিখ ও সময়	২১-১০-২০২০ খ্রিঃ	সময়: ১২০০ স্থানীয় সময়
০৬	দরপত্র খোলার তারিখ ও সময়	২১-১০-২০২০ খ্রিঃ	সময়: ১৫০০ স্থানীয় সময়
০৭	দরপত্র দলিল বিক্রয়কারী অফিস সমূহের নাম ও ঠিকানা	ক) ব্যবস্থাপক অর্থ, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) ব্যবস্থাপক ক্যাশ এন্ড ব্যাংকিং, বলাকা ভবন, বিমান বাংলাদেশ এয়ারলাইন্স লিমিটেড, ঢাকা।	
০৮	দরপত্র গ্রহণকারী অফিস সমূহের নাম ও ঠিকানা	ক) প্রধান গেইট, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) বিমান বলাকা ভবন, সিকিউরিটি কাউন্টার গেট, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।	
০৯	দরপত্র দলিলের মূল্য	ক) টাকা ১,০০০.০০ (এক হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (কম্পিউটার)। খ) টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (প্রিন্টিং আইটেম)।	
১০	০১) অবস্থান	০২) দরপত্রের জামানতের পরিমাণ টাকা।	০৩) চুক্তির মেয়াদ
	বিএফসিসি/হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।	ক) টাকা ৩০,০০০.০০ (ত্রিশ হাজার) মাত্র (ফেরতযোগ্য) (কম্পিউটার)। খ) টাকা ৬০,০০০.০০ (ষাট হাজার) মাত্র (ফেরতযোগ্য) (প্রিন্টিং আইটেম)	ক) এককালীন খ) ০২ (দুই) বছর
১১	দরপত্র সংগ্রহকারী স্বত্বার নাম ও তহবিল	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ও নিজস্ব তহবিল।	
১২	অফিসিয়াল দরপত্র আহবানকারী	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। ফোন: ৮৮০-২-৮৯০১৭৬০-৬৪ সম্প্রঃ ৩০ ফ্যাক্স: ৮৮-২-৮৯০১৬৩৮।	
১৩	দরপত্র সিডিউলসহ অন্যান্য আনুষঙ্গিক সকল তথ্যাদি তাৎক্ষণিকভাবে বিমান ওয়েব সাইটঃ www.biman-airlines.com -এ পাওয়া যাবে।		

মহাব্যবস্থাপক, বিএফসিসি।

Ref: 30.34.0000.063.09.2020.

M/S. _____

Sub: Tender Schedule and Other Terms & Conditions for Procurement of Printing Items.

- Ref: a) Tender Notice No **31(b)/2020** dated 27-09-2020
b) Cost of schedule Tk. **2,000.00** (Two thousand) only per set (Non-refundable).
c) Earnest money Tk. **60,000.00** (Sixty thousand) only (Refundable).
d) Cash receipt No. _____ dated _____ 2020.
e) Date & time of dropping the Tender: On **21-10-2020** up to 1200 hrs.
f) Date & time of opening the Tender: On **21-10-2020** at 1500 hours

Dear Tenderer,

Enclosed herewith please find the tender schedule along with terms & conditions for procurement of printing items.

You may please participate in the tender if the terms and conditions are acceptable to you.

For-Biman Flight Catering Centre

Iqbal Ahmed Aliza
General Manager, BFCC
Telephone-880-2-8901760, Ex-30

Enclo: As stated.

Biman Flight Catering Centre
HS International Airport, Dhaka.

Tender Notice (OTM) No. 31(b)/2020

DATE/TIME DROPPING : 21-10-2020 UP TO 1200 HRS (LT)

DATE/TIME OPENING : 21-10-2020 AT 1500 HRS (LT)

COST OF SCHEDULE : TK. 2,000.00 (TWO THOUSAND) ONLY (NON REFUNDABLE)

EARNEST MONEY BDT : TK. 60,000.00 (SIXTY THOUSAND) ONLY (NON-REFUNDABLE)

C.R. NO.....DATE.....

SIGNATURE.....STAFF NO.....

M/S.....
.....
.....
.....

This refers to ----- DTD. -----

Sealed tender is here by invited from the bonafide printers/suppliers for the following item for a period of 02 (Two) years.

Sub: **Tender Schedule and Other Terms & Conditions for Procurement of Printing Items.**

64 (Sixty Four) Nos Printing items.

Detail description, unit, total requirement, duration, price schedule etc. is attached as page No. (06 to 12)

DELIVERY:

Against supply order given by BFCC from time to time as per requirement.

Contd..... P/02

FOLLOWING ARE THE TERMS AND CONDITIONS

01. Tender shall be submitted in one sealed envelope.
02. OFFER OF ENVELOPE SHALL CONTAIN THE FOLLOWING DOCUMENTS.
 - i) Photocopy of valid Trade license of current year.
 - ii) Photocopy of current income tax certificate with TIN No./Photocopy of certificate from the competent authority stating that current income tax return has been submitted quoting GIR or TIN No.
 - iii) Photocopy of Proprietorship/Partnership deed/memorandum of association/certificate of Incorporation (As applicable).
 - iv) Original copy of C. R. (Cash Money Receipt of Tender schedule purchase).
 - v) Earnest money of BDT. **60,000.00** (Sixty Thousand) only (Refundable) in the form of PO/DD/BG in favor of Biman Flight Catering Centre must be submitted from a schedule Bank of Bangladesh. The validity of earnest money must be 180 days from the date of opening of the tender.
 - vi) Rates must be quoted for item specified in the schedule only and no amendments/alterations will be accepted.
 - vii) The tenderer shall have a minimum of 01 (One) year's experience in the supply of similar material/goods and relevant document to be submitted from Government, Semi-Government or Reputed Hospitality Industry with the offer.
03. Overwriting/any kind of correction may render the tender to be rejected unless properly countersigned by the authorized person of the bidder. Any use of correction fluid is not acceptable.
04. For quoting any abnormal/unworkable price, which does not match with the prevailing market price, the tender may be treated as cancelled.
05. Conditional offer will not be accepted. Rate once finalized can not be changed under any circumstances during the contract period.
06. Tender must be submitted with a forwarding letter in official letter head pad.
07. Tenderers must be in possession of printing & packaging/advertising firm located at Dhaka and should have land telephone/mobile phone. The nature of business "Printing & Packaging/advertisement" should be clearly mentioned in the trade license.
08. All submitted document except Pay Order/Bank Draft must be counter signed with Seal by the Tenderer.
09. Sample of papers to be used for printing of respective items must be submitted along with the tender duly marking the serial number and name of items in Free of Cost.
10. Rates for all items should be quoted including VAT/TAX etc. otherwise Tender would treated as cancel.
11. A complete list of document is to be submitted in official letterhead with seal & sign.
12. All submitted documents must be numerically serialled showing total number of sheets. Each sheet must be signed & sealed by the Tenderer.
13. Bank solvency certificate (latest).
14. TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.

15. Tender in sealed cover will be received in (a) BFCC Main Security Gate, Hazrat Shahjalal International Airport, Dhaka (b) Biman Balaka Bhaban, Security Counter (Ground Floor), Hazrat Shahjalal International Airport, Dhaka latest by 1200 hrs (LT) on **21-10-2020** Offer will be opened on the same day in the Conference room of BFCC, HSIA, Dhaka, In presence of the representative(s)/Tenderers, if any at 1500 hrs (LT)
16. Any Tender received after aforesaid specified time and date will not be entertained. BFCC will not bear any responsibility for late receipt of tender or samples due any postal irregularities or otherwise.
17. Offer should remain valid for 120 (One hundred twenty) days from the date of Tender opening
18. Undersigned may be contacted for any clarification during the office hours on all working days.
19. BFCC reserves the right either to increase or decrease the quantities mentioned in the tender schedule and to accept request any or all tender without assigning any reason thereof.

Iqbal Ahmed Aliza
General Manager, BFCC
Telephone-880-2-8901760, Ex-30

I/We.....M/s.....owner/r
representative hereby declared that, we have accepted all terms and conditions of tender papers
and submitted quotation accordingly.

Tenderer's Sign & Seal.

Contd..... P/04

ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER

01. Successful tenderer will have to enter into an agreement with BFCC in proper Treasury Stamps (To be procured by the tenderer) for a period of 02 (Two) years from the date of starting of their supply which may be extended up to 50% of total works on mutual consent of both the parties.
02. In case of successful Tenderer's refusal or failure to supply or to accept/comply with the BFCC's offer or purchase/work order, BFCC will have the authority to forfeit a part or whole of earnest money/security money submitted by the Tenderer along with the Terderer including cancellation of purchased/work order ex-parte by BFCC.
03. BFCC may terminate the contract by serving 30 (thirty) days prior written notice to the Printer/Supplier. However in the case of gross violation on Material breach if any substantial terms of any agreements. BFCC can terminate the contract with immediate effect.
04. Performance guarantee @ 05% (Five percent) on total value (Refundable) in shape of Pay Order, D.D Or Bank Guarantee etc to be submitted by the Printer/Supplier/Manufacturer within 15 (Fifteen) days from the date of receipt of the notice for award of the contract/work order in favour of Biman Flight Catering Centre (BFCC) from a scheduled Bank of Bangladesh for a period of 24 (Twenty four) months from the date of issuance of guarantee. Earnest Money is refundable upon receipt of the performance guarantee. The purchaser (BFCC) reserve the right to encash/forfeit the performance guarantee in the event of failure of the supplier to execute timely.
05. Successful tenderer will have to submit working sample of all items for acceptance by BFCC before supply work.
06. The bidder has to deposit at the rate of 5% on the total work as performance security money in the form of pay order or Bank guarantee to BFCC. If the term expires satisfactorily, the performance security money without interest will be refundable. The earnest money will by refund after deposit the performance security money.
07. Items, short supplied (less than quantity ordered) or not at all supplied will be purchased at the risk & expenses of the supplier. Risk purchase, whether made or not, a penalty not executing of 10% on the value of short supplied/not supplied items will be imposed.
08. In case of any corrupt, fraudulent, collusive or coercive practices made by the tenderer, BFCC may hold the tenderer liable to be disqualified from participating in any subsequent tender proceedings.
09. The Printer/Supplier will not transfer or assign directly or indirectly whatsoever to other party any portion of the work without written consent of BFCC.
10. Goods will be delivered by the printer/supplier at their own risk & expenses to BFCC, HS International Airport, Kurmitola, Dhaka.
11. As per BFCC's order in writing, the printer/supplier must supply the Goods within 15 (Fifteen) days from the date of receipt of such order. In case of failure to supply in time, order may be cancelled.
12. Rejected goods will have to be replaced by the printer/supplier. In case of failure to supply, the items will be purchased at the supplier's risk and cost without any prior notice. All cost of procurement, Viz carrying charge and man hour involved, will also be recovered from the supplier's bill.
13. In case of urgent requirement, printer/supplier must meet the demand within a reasonable shortest possible time.
14. Quantity shown in the schedule is approximate and may be increased or decreased as per BFCC's operational requirement.
15. Supplier may get the proof of the item as sample certified from respective user department of BFCC before final printing otherwise all risk and responsibility for poor performance will lie upon them.
16. The supplier will submit bills to the HR section of BFCC and after certification of the bill from that section the same will be forwarded to Manager Finance, BFCC who will make payment by A/C payee cheque after verification within 15 (Fifteen) days of the receipt of the bill at BFCC Finance section.
17. All rates once finalized will not be negotiated during the contract period under any circumstance.

- 18. Income tax or any other Tax, VAT, duty etc. which comes within the term “deduction at source” will be deducted from the supplier’s bill as per statutory rules/laws for depositing to the Government fund. A certificate in that respect will be given to the party concerned on demand.
- 19. BFCC reserves the right either to increase or decrease the quantities mentioned in the tender schedule and to accept or reject any or all tender without assigning any reason thereof.

Iqbal Ahmed Aliza
General Manager, BFCC
Telephone-880-2-8901760, Ex-30

I/We.....M/s.....owner/representative hereby declare that, we have accepted all terms and conditions of tender papers and submitted quotation accordingly.

Tenderer’s Sign & Seal.

অংগীকার নামা

আমি.....মেসার্স.....মালিক/
নির্বাচিত প্রতিনিধি এই মর্মে অংগীকার করিতেছি যে, এই সিডিউলের সকল শর্ত আমি/আমরা সমপূর্ণভাবে মানিয়া নিয়া দরপত্র
দাখিল করিলাম।

স্বাক্ষর

তারিখ

সীলমোহর

ঠিকানা

.....

.....

টেলিফোন নম্বর:

মোবাইল নম্বর:

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
1.	AIRCRAFT CATERING INVOICE (CASH) (AS PER SAMPLE)	29CM X18CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	24 BOOKS (50 SETS EACH)			
2.	PAYMENT VOUCHER (AS PER SAMPLE)	23CMX20CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60 GM OFFSET & OTHERS MANI FOLD PAPER)	24 BOOKS (50 SETS EACH)			
3.	MONEY RECEIPT VOUCHER (AS PER SAMPLE)	18CMX22CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60 GM OFFSET & OTHERS MANI FOLD PAPER)	36 BOOKS (50 SETS EACH)			
4.	CABIN DRESSING CHECK LIST (AS PER SAMPLE)	29CMX22CM 4 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	135 BOOKS (50 SETS EACH)			
5.	GOODS RETURN ORDER (AS PER SAMPLE)	25CMX16CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	360 BOOKS (OF 50 SETS EACH)			
6.	CATERING DELIVERY CHECK LIST (AS PER SAMPLE)	29CMX21CM 5 CARBONIZED PAPER DIFFERENT COLOURED	432 BOOKS (50 SETS EACH)			
7.	CATERING ORDER (AS PER SAMPLE)	41CMX21CM 3 CARBONIZED PAPER DIFFERENT COLOURED	432 BOOKS (50 SETS EACH)			
8.	CATERING ORDER (ADDITIONAL) (AS PER SAMPLE)	22CMX09CM 3 CARBONIZED PAPER DIFFERENT COLOURED	480 BOOKS (50 SETS EACH)			

Name of Tenderer.....Signature of Tenderer.....Date.....

Invitation for Tender No. 31(b)/2020

Dated: 27-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
9.	CATERING ORDER (BONDED STORE) (AS PER SAMPLE)	22CMX8¾CM 3 CARBONIZED PAPER DIFFERENT COLOURED	1200 BOOKS (50 SETS EACH)			
10.	DUTY ASSIGNMENT FORM OF SUPERVISORY OFFICIALS (AS PER SAMPLE)	15"X12" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	36 BOOKS (100 PAGE EACH)			
11.	MEAL IDENTIFICATION STICKER (AS PER SAMPLE)	LOTUS (72MMX148MM) AS PER SAMPLE	3,20,000 NOS.			
12.	LINEN/READING MTRLS ETC. HANDING/TAKING- OVER CHECKLIST FOR INTERNATIONAL/REGIONAL FLIGHTS (B-777/B- 737/D-8)	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	500 BOOKS (150 PAGES EACH)			
13.	CHECK-SHEET OF EQPT/ITEMS	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	500 BOOKS (150 PAGES EACH)			
14.	LINEN/MAGAZINE/NEWS PAPERS ETC HANDING/TAKING-OVER CHECKLIST	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	500 BOOKS (150 PAGES EACH)			
15.	CUSTOMER COMPLAINT FORM	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	320 BOOKS (150 PAGES EACH)			
16.	B-777-300 ERJCL MEAL ORDER FORM	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	320 BOOKS (150 PAGES EACH)			
17.	AIRCRAFT LINEN FOR WASHING	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	320 BOOKS (150 PAGES EACH)			
18.	PLASTIC SECURITY RING SEAL CHECK SHEET	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	200 BOOKS (150 PAGES EACH)			

Name of Tenderer.....Signature of Tenderer.....Date.....

Contd..... P/09

Invitation for Tender No. 31(b)/2020

Dated: 27-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
19.	HANDING/TAKING OVER CHECK SHEET OF DOMESTIC/REGIONAL FLIGHT	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	200 BOOKS (150 PAGES EACH)			
20.	INVENTORY OF ROTABLE EQUIPMENT ON ARRIVAL	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	200 BOOKS (150 PAGES EACH)			
21.	KIT RETURN CHECKSHEET	14"X8.5" SINGLE COLOUR OFFSET PRINTING ON K.P.M. WHITE PAPER BINDING WITH COMPLETE	200 BOOKS (150 PAGES EACH)			
22.	ONE SHOT DISINFECTING AEROSOL CERTIFICATE	WHITE OFFSET PAPER 75GM SIZE : 8"X11½" MULTI COLOUR	200 BOOKS (100 PAGES EACH)			
23.	FOOD SAFETY CONTROL FOR RECEIVING GOODS. (AS PER SAMPLE)	34CMX22CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	300 BOOKS (OF 50 SETS EACH)			
24.	ISSUE BOOK (EQPT. STORE) (AS PER SAMPLE)	22CMX23CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	60 BOOKS (OF 50 SETS EACH)			
25.	STORE REQUISITION FORM (EQPT.) (AS PER SAMPLE)	35CMX22CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	300 BOOKS (OF 50 SETS EACH)			
26.	STORE ROOM REQUISITION (AS PER SAMPLE)	28CM X 22CM 3 DIFFERENT COLOURED PAPERS (1 ST COPY 60GM OFFSET & OTHERS MANI FOLD PAPER)	600 BOOKS (OF 50 SETS EACH)			

Name of Tenderer.....Signature of Tenderer.....Date.....

Contd..... P/10

Invitation for Tender No. 31(b)/2020

Dated: 27-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
27.	STORE BIN CARD (MAIN STORE) (AS PER SAMPLE)	20CM X 13½ CM IVORY BOARD (WHITE 260GM EACH BOTH SIDE PRINTED)	8,000 NOS.			
28.	STORE BIN CARD (EQPT. STORE) (AS PER SAMPLE)	20CM X 13½CM IVORY BOARD (WHITE 260GM EACH BOTH SIDE PRINTED)	6,000 NOS.			
29.	STICKER OF RECEIVING & EXPIRY DATE (AS PER SAMPLE)	2 COLOUR PRINT SIZE 72MMX148MM	60,000 NOS.			
30.	RECEIPT BOOKS (EQPT. STORE) (AS PER SAMPLE)	19CMX14CM 4 DIFFERENT COLOURED PAPERS (1ST COPY 60 GM OFFSET & OTHERS MANI FOLD PAPER)	30 BOOKS (50 SETS EACH)			
31.	RECEIVING TAG	AS PER SAMPLE	48,000 NOS.			
32.	CLIP FILE (AS PER SAMPLE)	SIZE: 14”X12” PASTE COLOUR BOARD	9,600 NOS.			
33.	LEAVE APPLICATION FORM (AS PER SAMPLE)	K. P. M. PAPER	432 BOOKS 100 PAGE EACH)			
34.	A. C. R FORM (AS PER SAMPLE)	K. P. M. PAPER	1000 NOS.			

Name of Tenderer.....Signature of Tenderer.....Date.....

Invitation for Tender No. 31(b)/2020

Dated: 27-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
35.	BFCC LETTER HEAD PAD (AS PER SAMPLE)	WHITE OFFSET PAPER 75GM SIZE : 8"X11½" MULTI COLOUR	240 BOOKS (100 SHEET EA)			
36.	NOTE FILE (AS PER SAMPLE)	SIZE: 9¾"X14" SKY BLUE COLOUR BOARD	288 NOS			
37.	GATE PASS (AS PER SAMPLE)	K.P.M. PAPER (BY COLOUR)	120 BOOKS (50 SETS EACH)			
38.	VISITING CARD (AS PER SAMPLE)	IVORY BOARD WHITE 240GM	18,000 NOS.			
39.	CAR DAIRY (AS PER SAMPLE)	K.P.M. PAPER & COVER COLOUR BOARD OF 31 PAGES	192 BOOKS (31 PAGES EACH)			
40.	SMALL LONG SIZE ENVELOPE (AS PER SAMPLE)	SIZE: 91/2"X41/2 " OFFSET (WHITE) (AS PER SAMPLE)	6480 NOS.			
41.	SMALL SIZE ENVELOPE	SIZE: 61/2"X4" OFFSET (WHITE) AS PER SAMPLE	3840 NOS.			
42.	BIG SIZE BROWN ENVELOPE	SIZE: 141/2"X111/2 " FOLDING PART 2" BROWN PAPER (AS PER SAMPLE)	2,880 NOS.			
43.	MEDIUM SIZE ENVELOPE (AS PER SAMPLE)	SIZE: 10"X81/2 " BROWN PAPER (AS PER SAMPLE)	2562 NOS.			
44.	NOTE SHEET BOOK (AS PER SAMPLE)	21CMX33CM K.P.M. PAPER	60 BOOKS (100 PAGE EACH)			
45.	PETTY CASH VOUCHER (AS PER SAMPLE)	18CMX22CM K.P.M. PAPER	480 BOOKS (100 PAGES EACH)			

Name of Tenderer.....Signature of Tenderer.....Date.....

Contd..... P/12

Invitation for Tender No. 31(b)/2020

Dated: 27-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
46.	SNACK BOX	AS PER SAMPLE WITH BFCC LOGO SIZE: 8"X5"X21/2"	24,000 NOS.			
47.	LUNCH BOX	AS PER SAMPLE WITH BFCC LOGO SIZE: 71/2"X63/4"X21/2"	36,000 NOS.			
48.	PAPER CAKE BOX (BIG)	AS PER SAMPLE WITH BFCC LOGO SIZE: 15"X15"X5"	48 NOS.			
49.	PAPER CAKE BOX (MEDIUM)	AS PER SAMPLE WITH BFCC LOGO SIZE: 12"X12"X5"	120 NOS.			
50.	PAPER CAKE BOX (SMALL)	AS PER SAMPLE WITH BFCC LOGO SIZE: 91/2"X91/2"X41/2 "	240 NOS.			
51.	MICROBIOLOGICAL EXAMINATION OF FOOD & FOOD INGREDIENTS	29CM × 22CM (L×W) 60GM OFFSET	20 BOOKS (100 PAGE EACH)			
52.	MICROBIOLOGICAL HAND SWAB TEST (AS PER SAMPLE)	29CM×22CM (L×W) 60GM OFFSET	20 BOOKS (100 PAGE EACH)			
53.	LABORATORY ANALYSIS REPORT ON POTABLE WATER/ICE QUALITY (AS PER SAMPLE)	29CMX22CM (LXW) 60 GM OFFSET	05 BOOKS (100 PAGES EACH)			
54.	MICROBIOLOGICAL EXAMINATION OF EQUIPMENT & UTENSILS (AS PER SAMPLE)	29CMX22CM (LXW) 60 GM OFFSET	08 BOOKS (100 PAGES EACH)			
55.	DAILY CLEANING CHECK SHEET OF STAFF LOCKERS	AS PER SAMPLE	09 BOOKS (100 PAGES EACH)			

Name of Tenderer.....Signature of Tenderer.....Date.....

Contd..... P/13

Invitation for Tender No. 31(b)/2020

Dated: 27-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1 SL. NO.	2 NAME OF ITEMS	3 DESCRIPTION	4 TOTAL 2 YEAR RQRMNT	5 QUOTED PRICE PER UNIT		6 TOTAL PRICE OF 02 (TWO) YEARS REQUIREMENT
				IN FIGURE	IN WORD	
56.	DAILY FIRST FRONTAL INSPECTION (FFI) BRIEFING ON CLEANING	AS PER SAMPLE	28 BOOKS (100 PAGES EACH)			
57.	DAILY REPORT ON CLEANING & PEST CONTROL	AS PER SAMPLE	09 BOOKS (100 PAGES EACH)			
58.	COOKING & BLAST CHILLING TEMPERATURE RECORD (AS PER SAMPLE)	35CMX21CM (LXW), 65GM OFFSET	48 BOOKS (100 PAGES EACH)			
59.	PORTION CONTROL RECORD (AS PER SAMPLE)	29CMX22CM (LXW) 60 GM OFFSET	72 BOOKS (100 PAGES EA.)			
60.	VEGETABLE & FRUIT SANTIZATION RECORD (AS PER SAMPLE)	35CMX21CM (LXW), 65GM OFFSET	24 BOOKS (100 PAGES EACH)			
61.	COLD KITCHEN TEMPERATURE RECORD (AS PER SAMPLE)	35CMX21CM (LXW), 65GM OFFSET	24 BOOKS (100 PAGES EA.)			
62.	MEAT & FISH PROCESSING RECORD (AS PER SAMPLE)	35CMX21CM (LXW), 65GM OFFSET	24 BOOKS (100 PAGES EA.)			
63.	HEALTH QUESTIONNAIRE REPORTING AGREEMENT (AS PER SAMPLE)	29X22 CM (LXW) 60GM OFFSET	12 BOOKS (100 PAGES EACH)			
64.	VEHICLE LOG BOOK	AS PER SAMPLE	24 NOS			

Name of Tenderer.....Signature of Tenderer.....Date.....