

Invitation For Tender Notice No. 26/2020.

01	Agency	Biman Bangladesh Airlines Ltd.		
02	Invitation for	a) For Sale/Clearance of Garbage item. b) Hiring Microbus in General Shift Route 'B'. c) Hiring Microbus in General Shift Route 'D'.		
03	Invitation Ref:	a) 30.34.0000.063.45.010.20 b) 30.34.0000.063.27.006.20 c) 30.34.0000.063.27.006.20	Date: 25-06-2020. Date: 12-07-2020. Date: 12-07-2020.	
04	Tender Document Selling Date	From 06-09-2020 to 21-09-2020 (During office hours).		
05	Tender Closing Date and Time	Date: 22-09-2020	Time: 1200 Hrs BST	Note: The procuring entity reserves the right to accept or reject all tenders without assigning any reason thereof. If any unavoidable situation arises during specified date then tender selling/closing/opening date will be shifted to next (working) day without further notice.
06	Tender Opening Date and Time	Date: 22-09-2020	Time: 1500 Hrs BST	
07	Selling Address of schedule	a. Manager Finance, Biman Flight Catering Centre, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. b. Manager Cash & Banking, Balaka Bhaban, Biman Bangladesh Airlines Ltd, Dhaka.		
08	Receiving Tender Document	a. BFCC Main Security Gate, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. b. Biman Balaka Bhaban, Security counter gate (Ground floor), Hazrat Shahjalal International Airport, Kurmitola, Dhaka.		
09	Price of Tender Schedule	a) BDT 3,000.00 (Three thousand) only per set (Non refundable) (Garbage Item). b) BDT 2,000.00 (Two thousand) only per set (Non refundable) (Hiring Microbus Route-'B'). c) BDT 2,000.00 (Two thousand) only per set (Non refundable) (Hiring Microbus Route -'D')		
10	1) Location	2) Tender Security Amount (Tk)		3) Contract Period
	BFCC/Hazrat Shahjalal Internatioal Airport, Kurmitola, Dhaka	a) BDT 2,00,000.00 (Two lac) only (Refundable) (Garbage Item) b) BDT 35,000.00 (Thirty five thousand) only (Refundable) (Hiring Microbus General Shift Route-'B'). c) BDT 35,000.00 (Thirty five thousand) only (Refundable) (Hiring Microbus General Shift Route-'D').		a) 01 (One) Year b) 02 (Two) years c) 02 (Two) years
11	Procuring Entity & Fund	General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka & Biman's own fund.		
12	Official-Inviting Tender	Dy-General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. Phone: 880-2-8901760-64, Fax: 880-2-8901638		
13	Tender schedule and ready reference.	other related information will also be available at Biman website: www.biman-airlines.com		

General Manager, BFCC.

দরপত্র বিজ্ঞপ্তি নং-২৬/২০২০

০১	এজেন্সী	বিমান বাংলাদেশ এয়ারলাইন্স লিঃ।		
০২	কি জন্য আহ্বান	ক) গারবেজ আইটেম বিক্রয়/পরিষ্কারের নিমিত্তে দরপত্র আহ্বান। খ) মাইক্রোবাস ভাড়ার জন্য দরপত্র আহ্বান (জেনারেল শিফট রমট 'বি')। গ) মাইক্রোবাস ভাড়ার জন্য দরপত্র আহ্বান (জেনারেল শিফট রমট 'ডি')।		
০৩	দরপত্র আহ্বানের সূত্র	ক) ৩০.৩৪.০০০০.০৬৩.৪৫.০১০.২০ খ) ৩০.৩৪.০০০০.০৬৩.২৭.০০৬.২০ গ) ৩০.৩৪.০০০০.০৬৩.২৭.০০৬.২০	তারিখ: ২৫-০৬-২০২০ খ্রিঃ তারিখ: ১২-০৭-২০২০ খ্রিঃ তারিখ: ১২-০৭-২০২০ খ্রিঃ	
০৪	দরপত্র দলিল বিক্রয়ের তারিখ	০৬-০৯-২০২০ খ্রিঃ হইতে ২১-০৯-২০২০ খ্রিঃ পর্যন্ত (অফিস চলাকালীন সময়)।		
০৫	দরপত্র গ্রহণের তারিখ ও সময়	২২-০৯-২০২০ খ্রিঃ	সময়: ১২০০ স্থানীয় সময়	কোনো কারণ দর্শনো ব্যতিরেকে যে কোনো/সব দরপত্র বাতিল/গ্রহণ, দরপত্র খোলার তারিখ পরিবর্তন করার সর্বময় ক্ষমতা বিএফসিসি কর্তৃপক্ষ সংরক্ষণ করেন। যদি দরপত্র খোলার দিন ছুটি থাকে অথবা অনিবার্য কোনো কারণবশতঃ দরপত্র গ্রহণ/খোলা সম্ভব না হয় তাহলে পরবর্তী কার্যদিবস দরপত্র দাখিল ও খোলার বৈধ তারিখ হিসাবে গণ্য করা হবে।
০৬	দরপত্র খোলার তারিখ ও সময়	২২-০৯-২০২০ খ্রিঃ	সময়: ১৫০০ স্থানীয় সময়	
০৭	দরপত্র দলিল বিক্রয়কারী অফিস সমূহের নাম ও ঠিকানা	ক) ব্যবস্থাপক অর্থ, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) ব্যবস্থাপক ক্যাশ এন্ড ব্যাংকিং, বলাকা ভবন, বিমান বাংলাদেশ এয়ারলাইন্স লিঃ ঢাকা।		
০৮	দরপত্র গ্রহণকারী অফিস সমূহের নাম ও ঠিকানা	ক) প্রধান গেইট, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) বিমান বলাকা ভবন প্রধান গেইট (নীচ তলা), হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।		
০৯	দরপত্র দলিলের মূল্য	ক) টাকা ৩,০০০.০০ (তিন হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (গারবেজ আইটেম)। খ) টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (মাইক্রোবাস ভাড়া জেনারেল শিফট রমট-'বি') গ) টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (মাইক্রোবাস ভাড়া জেনারেল শিফট রমট-'ডি')		
১০	০১) অবস্থান বিএফসিসি/হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।	০২) দরপত্রের জামানতের পরিমাণ টাকা।		০৩) চুক্তির মেয়াদ
		ক) টাকা ২,০০,০০০.০০ (দুই লক্ষ) মাত্র (ফেরতযোগ্য) (গারবেজ আইটেম)। খ) টাকা ৩৫,০০০.০০ (পয়ত্রিশ হাজার) মাত্র (ফেরতযোগ্য) (মাইক্রোবাস ভাড়া জেনারেল শিফট রমট-'বি')। গ) টাকা ৩৫,০০০.০০ (পয়ত্রিশ হাজার) মাত্র (ফেরতযোগ্য) (মাইক্রোবাস ভাড়া জেনারেল শিফট রমট-'ডি')।		ক) ০১ (এক) বছর খ) ০২ (দুই) বছর গ) ০২ (দুই) বছর
১১	দরপত্র সংগ্রহকারী স্বত্বার নাম ও তহবিল	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ও বিমানের নিজস্ব তহবিল।		
১২	অফিসিয়াল দরপত্র আহ্বানকারী	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। ফোন: ৮৮০-২-৮৯০১৭৬০-৬৪, ফ্যাক্স: ৮৯০১৬৩৮।		
১৩	দরপত্র সিডিউলসহ অন্যান্য আনুষঙ্গিক সকল তথ্যাদি তাৎক্ষণিকভাবে বিমান ওয়েব সাইটঃ www.biman-airlines.com -এ পাওয়া যাবে।			

মহাব্যবস্থাপক, বিএফসিসি।

Ref: 30.34.2600.063.44.2020

M/S. _____

**SUB: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR SALE/
CLEARANCE OF GARBAGE ITEMS.**

- Ref: a) Tender Notice No. **26(a)/2020** dated 02-09-2020
b) Cost of schedule Tk. **3,000.00** (Three thousand) only per set (Non-Refundable).
c) Earnest money required Tk. **2,00,000.00** (Two lac) only (Refundable).
d) Cash receipt no. _____ dated _____ 2020.
e) Date & time of dropping the tender: On **22-09-2020** up to 1200 hours
f) Date & time of opening the tender: On **22-09-2020** at 1500 hours

Dear tenderer,

Enclosed herewith please find the tender schedule alongwith terms & conditions for Sale/Clearance of BFCC Garbage.

You may please participate in the tender if the terms and conditions are acceptable to you.

For- Biman Flight Catering Centre

Iqbal Ahmed Aliza
General Manager, BFCC

Enclo: As stated.

BIMAN FLIGHT CATERING CENTRE
HAZRAT SHAHJALAL INT'L AIRPORT, DHAKA

Tender Notice (OTM) No. 26(a)/2020

DATE/TIME DROPPING: 22-09-2020 UP TO 1200 HRS (LT)

DATE/TIME OPENING : 22-09-2020 AT 1500 HRS (LT)

COST OF SCHEDULE BDT. 3,000.00 (Three thousand) only per set (Non-Refundable).

EARNEST MONEY BDT 2,00,000.00 (Two lac) only (Refundable).

C.R. NO.....DATE.....2020

SIGNATURE.....STAFF NO.....

M/S.....
.....
.....
.....
.....

This refers to 30.34.0000.063.45.010.20 Date: 25-06-2020

Sealed tender is hereby invited from the bonafide contractor/supplier for the following item.

SUB: **TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR SALE/
CLEARANCE OF GARBAGE ITEMS.**

Detail description, unit, price schedule etc is attached in page no. (05)

FOLLOWING ARE THE TERMS AND CONDITIONS

01. Tender shall be submitted in one sealed envelope.
02. **OFFER OF ENVELOPE SHALL CONTAIN THE FOL DOCUMENTS**
(Where applicable)
- i) Photocopy of valid Trade license of current year (up-to date).
 - ii) Photocopy of Certificate from the competent authority stating that current income tax return has been submitted quoting TIN no. Acknowledgement receipt of Income Tax return for current year also applicable.
 - iii) Photocopy of Up-to-date valid VAT registration certificate with BIN no.
 - iv) Proprietorship/Partnership deed/memorandum of association/certificate of incorporation (As applicable).
 - v) The tenderer shall have minimum of 01 (one) year experience in garbage sale/clearance and relevant document as a proof of experience shall be submitted with the offer.
 - vi) Original copy of Tender schedule purchased money receipt (C R).
 - vii) Earnest money of BDT **2,00,000.00** (Two lac) only (Refundable) in the shape of Pay order/Bank Draft in favour of Biman Flight Catering Centre must be submitted from a schedule Bank of Bangladesh. The validity of earnest money must be 180 days from the date of opening of the tender.
 - viii) Bidder should have sufficient cash flow to purchase the tender items throughout the tender period smoothly. As proof of solvency, bidders shall submit the original copy of recent Bank Statement/certificate (Min. previous 12 month and not older than 15 days from the date of tender opening) showing the minimum liquid assets or credit facilities not less than 10% of the total quoted price shall be submitted.
 - ix) Tenderer shall have office at their own or rental basis. Also shall have own delivery van (Mini truck) or rental basis. Up-to date: (a) Registration Certificate (b) Fitness, Tax token & insurance certificate shall be submitted with the offer. In case of hire/rental of delivery van (Mini truck) deed of agreement in treasury stamp of Tk 300.00 is required to be submitted with the offer.
 - x) Page No-05 to be complied by the bidder which may be checked physically during the evaluation of tender.
03. TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.
04. **Following information/directives are to be followed:**
- i) Original tender schedule and other copy of documents must be submitted with signature and seal of tenderer in every page and total number of pages shall be numerically serialled and accordingly should be listed/mentioned in forwarding letter of the tenderer on letter-head pad
 - ii) Any kind of correction/erasing on rates quoted may render the tender to be rejected unless properly countersigned by the tenderer. Any use of correcting fluid is not accepted.
 - iii). Tender in sealed cover will be received in (a) BFCC Main Security Gate, (Land side gate) Hazrat Shahajalal International Airport, Dhaka (b) Balaka Bhaban, Main Security Counter Gate (Ground Floor), Dhaka latest by 1200 hrs (LT) on **22-09-2020**. Offer will be opened on the same day in the Conference room of BFCC, Hazrat Shahjalal International Airport, Dhaka, in presence of the tenderers or his representative(s) if any at 1500 hrs (LT)
 - iv) Offer should remain valid for 120 days from the date of opening of the tender.
 - v) Only unconditional offer will be accepted.
 - vi) No Employee of the contractor will be allowed to enter in any area of BFCC other than the Garbage Room.

SEAL & SIGNATURE OF THE TENDERER:

Contd----- P/03

- vii) No tender will be received after aforesaid specified date and time and will not be entertained. BFCC will not bear any responsibility for late receipt of tender due any postal irregularities or otherwise.
- viii) Undersigned may be contracted for any clarification during the office hours on all working days.
- ix) Biman Flight Catering Centre reserves the right either to increase or decrease the quantities mentioned in the tender schedule as per actual quantity available in BFCC garbage room.
- x) Successful bidder shall have to comply with all additional Terms & conditions as at page-04.
- xi) Legal bidder or their authorized representative is only permitted to attend the tender opening meeting.
- xii) BFCC have to right to accept or reject any or all tenders without assigning any reason thereof.

Iqbal Ahmed Aliza
 General Manager, BFCC
 Telephone – 880-2-8901760-64 Ex-30

DECLARATION

I/We -----M/s. -----
 -----Importer/owner representative hereby
 declared that we have accepted all terms and conditions of tender papers and submitted
 quotation accordingly.

Tenderer's Sign & Seal.

FULL ADDRESS OF THE TENDERER

NAME: _____
 ADDRESS: _____

 TELEPHONE NO/MOBILE NO _____
 TLX NO _____
 FAX NO _____
 E-mail No _____

05 **ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER**

- i) Successful tenderer will have to enter into an agreement with BFCC in proper Treasury Stamps (To be procured by the tenderer) for a period of 01 (One) year, which may be extended on mutual consent of both the parties up to 50% of total works. BFCC may terminate the Agreement by serving 30 (thirty) days prior written notice to the supplier. However, in the case of gross violation or material breaches if any substantial terms of the Agreement BFCC can terminate the Agreement with immediate effect.
- ii). BFCC reserves the right to cancel the tender without assigning any reason for adoption of any fraudulent practice and unfair means by the contractor or his employee/representative at any time and will have the authority to forfeit the whole of security money deposited in BFCC.
- iii). Rates will be quoted both in figure & words on daily basis for Garbage items. Advance payment for equivalent 60 (Sixty) days value is to be deposited as security money by demand draft/pay order, in favour of BFCC on receipt of work order and before taking delivery clearance of the Garbage (Refundable).
- iv) The contractor shall be bound to take away all sorts of Garbage's kept in Garbage room of BFCC. Garbage's collected from any other sources by the contractor must not bring into BFCC premises.
- v) The Garbage must be taken out from the BFCC premises by the Contractor TWICE a day at 0900 hours and 1500 hours positively. Garbage quantity may be increased/decreased in the BFCC garbage room for which no claim will be entertained by BFCC. If the contractor fails to take garbage for one day, two days equivalent amount (Tk.) will be deducted from the deposited money as a non-performance penalty.
- vi) Alternative delivery van can't be allowed till the end of contract. However, in case of genuine problem for changing delivery van, written permission must be taken from BFCC before 15 (Fifteen) days time.
- vii) The Garbage must be loaded in the truck in presence of BFCC Security personnel and such Garbage may be re-checked at any process of delivery.
- viii) The contractor will enter BFCC through CAAB gate no-08 with require manpower for cleaning/cleaning garbage items for BFCC and same should be take away from BFCC through same gate of CAAB i.e. gate no 08 of CAAB. Necessary CAAB pass for delivery van and owner of contractor and their required manpower should be given by CAAB authority. In this regard BFCC will give all support for issuance of CAAB pass. Vehicle apron pass, permission for use of gate no – 08 for garbage vehicle etc.
- ix). The Contractor must allow the representative of BFCC to inspect their facilities/performances at any time and will be bound to improve the condition as per recommendation of BFCC.
- x) To take delivery of Garbage Payment must be made on fortnightly basis in advance (15 days), failing which delivery of Garbage will be stopped.
- xi). The Contractor will be responsible for any loss/damage of Asset/Property of BFCC due to carelessness/undesirable activities by the recruited staff of the contractor, BFCC will have the authority to impose Financial Penalty against the Contractor for recovery of the loss/damage
- xii). Income Tax or any other Tax, VAT, Duty etc. which comes within the terms "deducted at Source" will be realized from contractor as per statutory rules/laws for depositing in Government fund. A certificate in that respect will be given to the Party concerned on demand.
- xiii). In case of any corrupt, fraudulent, collusive or coercive practices made by the tenderer, BFCC may hold the tenderer liable to be disqualified from participating in any subsequent tender proceedings.
- xiv). The contractor must dispose garbage at the designated dumping area set by RAJUK/City Corporation/Municipal.

Iqbal Ahmed Aliza
General Manager, BFCC
 Telephone – 880-2-8901760-64 Ex-30

DECLARATION

I/We.....M/s.....owner
 representative hereby declared that we have accepted all terms and conditions of tender papers and submitted quotation accordingly.

Owner Particulars (Vehicle):

- a. Vehicle No :
(Delivery Van/Mini Truck)
- b) Registration Certificate : Photocopy of registration certificate.
- c) Fitness certificate : Photocopy of fitness certificate.
- d) Tax Token : Photocopy of Tax Token certificate.
- e) Insurance : Photocopy of insurance certificate.

Owner Particulars (Operator/Driver):

- i) Operator/Driver Name :
- ii) Driving license No. :
- iii) NID Card No. :
- iv) Police verification : Photocopy of police verification (If any).

N. B: Photocopy duly attested by the bidder of above all documents shall be submitted along with the tender.

SEAL & SIGNATURE OF THE TENDERER:

Contd----- P/06

Price Schedule for Goods
(GARBAGE ITEMS)

Invitation for Tender Notice No: 26(a)/2020

Date: 02-09-2020

PRICE OF GOODS AND DELIVERY SCHEDULE

1	2	3		4
SL NO	SUBJECT	RATE PER DAY/PER FLIGHT (TK)		TOTAL AMOUNT (TK) (365 DAYS)
		(In figure)	(In word)	
01.	Sale/Clearance of Daily GARBAGE. Available at BFCC Garbage Room (Applicable for per International Flight operation)			
02	Sale/Clearance of Daily GARBAGE. Available at BFCC Garbage Room (Applicable for per day 10 and above International Flight operation)			

- N. B. i) Average Daily Salable Quantity may be increased/decreased.
ii) At the desecration of BFCC management any option may be considered.

Name of tenderer-----Signature of Tenderer-----Date-----