

Invitation For Tender Notice No. 33/2020.

01	Agency	Biman Bangladesh Airlines Ltd.		
02	Invitation for	Appointment of Laundry Contractor for Washing of Biman Blanket and Linen Wares at Sylhet Station.		
03	Invitation Ref:	30.34.0000.063.55.2020/211		Date: 20-09-2020.
04	Tender Document Selling Date	From 01-10-2020 to 20-10-2020 (During office hours).		
05	Tender Closing Date and Time	Date: 21-10-2020	Time: 1200 Hrs BST	Note: The procuring entity reserves the right to accept or reject all tenders without assigning any reason thereof. If any unavoidable situation arises during specified date then tender selling/closing/opening date will be shifted to next (working) day without further notice.
06	Tender Opening Date and Time	Date: 21-10-2020	Time: 1500 Hrs BST	
07	Selling Address of schedule	a. Manager Finance, Biman Flight Catering Centre, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. b. Manager Cash & Banking, Balaka Bhaban, Biman Bangladesh Airlines Ltd, Dhaka. c. Manager Finance, Sylhe Osmani Internationall Airport, Sylhet.		
08	Receiving Tender Document	a. BFCC Main Security Gate, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. b. Biman Balaka Bhaban, Security counter gate (Ground floor), Hazrat Shahjalal International Airport, Kurmitola, Dhaka.		
09	Price of Tender Schedule	BDT 1,000.00 (One thousand) only per set (Non refundable) (Laundry Contractor).		
10	1) Location	2) Tender Security Amount (Tk)		3) Contract Period
	BFCC/Hazrat Shahjalal Internatioal Airport, Kurmitola, Dhaka	BDT 35,000.00 (Thirty five thousand) only (Refundable)		01 (One) Year
11	Procuring Entity & Fund	General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka & Biman's own fund.		
12	Official-Inviting Tender	General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. Phone: 880-2-8901760-64, Fax: 880-2-8901638		
13	Tender schedule and other related information will also be available at Biman website: www.biman-airlines.com for ready reference.			

General Manager, BFCC.

দরপত্র বিজ্ঞপ্তি নং-৩৩/২০২০

০১	এজেন্সী	বিমান বাংলাদেশ এয়ারলাইন্স লিঃ।		
০২	কি জন্য আহবান	সিলেট স্টেশনে বিমানের কম্বল ও লিনেন আইটেম ধোলাইয়ের নিমিত্তে ঠিকাদার নিয়োগের জন্য দরপত্র আহবান।		
০৩	দরপত্র আহবানের সূত্র	৩০.৩৪.০০০০.০৬৩.৫৫.২০২০.২১১	তারিখ: ২০-০৯-২০২০ খ্রিঃ	
০৪	দরপত্র দলিল বিক্রয়ের তারিখ	০১-১০-২০২০ খ্রিঃ হইতে ২০-১০-২০২০ খ্রিঃ পর্যন্ত (অফিস চলাকালীন সময়)।		
০৫	দরপত্র গ্রহণের তারিখ ও সময়	২১-১০-২০২০ খ্রিঃ	সময়: ১২০০ স্থানীয় সময়	কোনো কারণ দর্শানো ব্যতিরেকে যে কোনো/সব দরপত্র বাতিল/গ্রহণ, দরপত্র খোলার তারিখ পরিবর্তন করার সর্বময় ক্ষমতা বিএফসিসি কর্তৃপক্ষ সংরক্ষণ করেন। যদি দরপত্র খোলার দিন ছুটি থাকে অথবা অনিবার্য কোনো কারণবশতঃ দরপত্র গ্রহণ/খোলা সম্ভব না হয় তাহলে পরবর্তী কার্যদিবস দরপত্র দাখিল ও খোলার বৈধ তারিখ হিসাবে গণ্য করা হবে।
০৬	দরপত্র খোলার তারিখ ও সময়	২১-১০-২০২০ খ্রিঃ	সময়: ১৫০০ স্থানীয় সময়	
০৭	দরপত্র দলিল বিক্রয়কারী অফিস সমূহের নাম ও ঠিকানা	ক) ব্যবস্থাপক অর্থ, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) ব্যবস্থাপক ক্যাশ এন্ড ব্যাংকিং, বলাকা ভবন, বিমান বাংলাদেশ এয়ারলাইন্স লিঃ ঢাকা। গ) ব্যবস্থাপক অর্থ, সিলেট ওসমানী আন্তর্জাতিক বিমানবন্দর, সিলেট।		
০৮	দরপত্র গ্রহণকারী অফিস সমূহের নাম ও ঠিকানা	ক) প্রধান গেইট, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) বিমান বলাকা ভবন প্রধান গেইট (নীচ তলা), হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।		
০৯	দরপত্র দলিলের মূল্য	টাকা ১,০০০.০০ (এক হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য)।		
১০	০১) অবস্থান	০২) দরপত্রের জামানতের পরিমাণ টাকা।		০৩) চুক্তির মেয়াদ
	বিএফসিসি/হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।	টাকা ৩৫,০০০.০০ (পয়ত্রিশ হাজার) মাত্র (ফেরতযোগ্য)।		০১ (এক) বছর
১১	দরপত্র সংগ্রহকারী স্বত্বার নাম ও তহবিল	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ও বিমানের নিজস্ব তহবিল।		
১২	অফিসিয়াল দরপত্র আহবানকারী	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। ফোন: ৮৮০-২-৮৯০১৭৬০-৬৪, ফ্যাক্স: ৮৮০-২-৮৯০১৬৩৮।		
১৩	দরপত্র সিডিউলসহ অন্যান্য আনুষঙ্গিক সকল তথ্যাদি তাৎক্ষণিকভাবে বিমান ওয়েব সাইটঃ www.biman-airlines.com -এ পাওয়া যাবে।			

মহাব্যবস্থাপক, বিএফসিসি।

REF: 30.34.0000.063.55.2020/

M/S. _____

SUB: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR APPOINTMENT OF LAUNDRY CONTRACTOR FOR WASHING OF BIMAN BLANKET & LINEN WARES AT SYLHET

- Ref:
- a) Tender Notice No. **33/2020** dated 30-09-2020
 - b) Cost of schedule Tk. **1,000.00** (One thousand) only per set (Non-Refundable)
 - c) Earnest money Tk. **35,000.00** (Thirty five thousand) only (Refundable)
 - d) Cash receipt No. _____ dated _____ 2020.
 - e) Date & time of dropping the Tender: On 21-10-2020 up to 1200 hrs.
 - f) Date & time of opening the Tender: On 21-10-2020 at 1500 hours

Dear Tenderer,

Enclosed herewith please find the Tender schedule along with terms & conditions for appointment laundry contractor for washing of Biman linen wares.

You may please participate in the tender if the terms and conditions are acceptable to you.

For- Biman Flight Catering Centre

Iqbal Ahmed Ali Za
General Manager, BFCC.
Tele: 880-2-8901760-64 Ex-30

Enclo: As stated.

BIMAN FLIGHT CATERING CENTRE
H.S.INTERNATIONAL AIRPORT, DHAKA

Tender Notice (OTM) No. 33/2020

DATE/TIME DROPPING : 21-10-2020 UP TO 1200 HRS (LT)

DATE/TIME OPENING : 21-10-2020 AT 1500 HRS (LT)

COST OF SCHEDULE BDT 1,000.00 (ONE THOUSAND) ONLY (NON-REFUNDABLE).

EARNEST MONEY BDT 35,000.00 (THIRTY FIVE THOUSAND) ONLY (REFUNDABLE).

C.R. NO.....DATE.....2020

SIGNATURE.....STAFF NO.....

M/S.....
.....
.....
.....

This refers to 30.34.0000.063.55.2020/211 Dated 20-09-2020

Sealed Tender is hereby invited from renowned laundry firms/contractors for washing/laundrying of the following items for a period of 01(One) year.

SUB: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR APPOINTMENT OF LAUNDRY CONTRACTOR FOR WASHING OF BIMAN BLANKET & LINEN WARES AT SYLHET.

A. WASHING/LAUNDERING OF 11 (ELEVEN) INFLIGHT LINEN WARES.

Detail description, AMU, approximate quantity, price schedule etc is attached in page no-06

DELIVERY/COLLECTION:

The launderer shall collect dirty linen wears every day in between 1400 LT to 1600 LT. and deliver same after laundering the following day in between 1400 Lt to 1600 LT.

Contd.....P/02

FOLLOWING ARE THE TERMS AND CONDITIONS

01. Tender shall be submitted in one sealed envelope.
02. OFFER OF ENVELOPE SHALL CONTAIN THE FOLLOWING DOCUMENTS
(Where applicable)
- i) Photocopy of valid Trade license of current year. (Nature of business in Trade License should be Laundry business).
 - ii) Photocopy of current income tax certificate with TIN no/Photocopy of certificate from the competent authority stating that current income tax return has been submitted quoting GIR or TIN no.
 - iii) Photocopy of valid VAT registration certificate.
 - iv) Original copy of C.R. (Cash Money Receipt of Tender schedule purchase)
 - v) Laundering charge of each item must be quoted with the total price both in word & figure in the price schedule at page-06. BFCC reserves the right to declare the tender as non-responsive if all items are not quoted. For determination of lowest quoted price. Package basis lowest quoted price will be considered.
 - vi) Earnest money of BDT **35,000.00** (Thirty five thousand) only (Refundable) in the shape of PO/DD/BG in favor of Biman Bangladesh Airlines must be submitted from a schedule Bank of Bangladesh. The validity of earnest money must be 180 days from the date of opening of the tender.
 - vii) The Tenderer shall have a minimum of 01 (One) year experience in laundry works done at any reputed company/organization and in support of this experience certificate has to be submitted from the concerned reputed organization.
 - viii) Tenderer must have covered delivery van for laundry services and necessary documents in supporting the vehicle like up-to-date blue book, tax token, route permit, insurance, fitness etc. to be submitted with the tender. In case of hire, necessary of deed of agreement also to be submitted.
 - ix) Tenderer must have laundry factory at their own/hire basis and necessary machine/site facilities like (a) Washing Extractor (b) Hydro (c) Dryer (d) Iron/Iron Tables (e) Hot water/Boiler facilities (f) Water (WASA/own source) (g) Telephone (h) Fire extinguishing arrangement etc. and photograph of same to be submitted with Tender. In case of hire, copy of deed of agreement also to be submitted.
03. Tenderer must be capable of laundering minimum **1,000** (One Thousand) pcs per day. Launder's production capacity per day also must be mentioned in the offer.
04. All submitted documents must be numerically serialled showing total number of sheets. Each sheet must be signed & sealed by the Tenderer.
05. Erasing/Overwriting on rates quoted is strictly restricted, unless properly countersigned by the tenderer. Any use of correcting fluid is not acceptable.
06. In the process of the Tender evaluation compilation of all above requirements and above clause will be physically inspected/verified by inspection committee. On the basis of satisfactory inspection report the tender will be considered qualified for evaluation.
07. **TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.**
08. Payment : Credit basis through A/C payee cheque.
09. Tender in sealed cover will be received in (a) BFCC Main Security Gate, Hazrat Shahjalal International Airport, Dhaka (b) Biman Balaka Bhaban, Security Counter (Ground Floor), Hazrat Shahjalal International Airport, Dhaka latest by 1200 hrs (LT) on **21-10-2020**. Offer will be opened on the same day in the conference room of BFCC, HSIA, Dhaka, in presence of the representative(s) tenderers if any at 1500 hrs (LT)

- 10. Any tender received after aforesaid specified time and date will not be entertained. Rate should be including VAT/TAX etc where applicable. Offer should remain valid for 120 (One hundred twenty) days from the date of Tender opening.
- 11. Only the un-conditional offer will be accepted. Undersigned may be contacted for any clarification during the office hours on all working days. Successful tenderer shall have to comply with all additional Terms & Conditions as at page -04 & 05.
- 12. BFCC reserves the right either to increase or decrease the quantities mentioned in the tender schedule and to accept or reject any or all Tender without assigning any reason thereof.

Iqbal Ahmed Ali Za
General Manager, BFCC.
 Tele: +880-2-8901760-64 Ex-30

I/We.....M/s.....owner
 Representative hereby declared that we have accepted all terms and conditions of Tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal.

FULL ADDRESS OF THE TENDERER

NAME: _____

ADDRESS: _____

TELEPHONE NO/MOBILE NO _____

TLX NO _____
 FAX NO _____
 E-mail No _____

16. ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER

- i) Successful tenderer will have to enter into an agreement with Biman Bangladesh Airlines in proper treasury stamps (to be procured by the bidder) for a period of 01 (One) year which may be extended up to maximum 50% of total work on mutual consent of both the parties. Biman may terminate the Agreement by serving 30 (thirty) days prior written notice to the supplier. However, in the case of gross violation or material breaches if any substantial terms of the Agreement Biman can terminate the Agreement with immediate effect.
- ii) Performance guarantee @ 05% (Five percent) on total value (Refundable) in the shape of PO/DD/BG to be submitted by the successful bidder within 07 (Seven) days from the date of receipt of the notice for award of the contract/work order, in favour of BIMAN BANGLADESH AIRLINES LIMITED from a schedule Bank of Bangladesh for a period of minimum 01 (One) year from the date of issuance of the guarantee. Earnest Money is refundable upon receipt of the performance guarantee. BIMAN reserves the right to encash/forfeit the performance guarantee in the event of failure of tenderer rejection of the tenderer offer ex-parte.
- iii) In case of Successful Tenderer's refusal or failure to accept/comply with the BIMAN's offer or purchase/work order BIMAN will have the authority to forfeit whole of earnest money including rejection of the tenderers offer ex-parte.
- iv) A penalty of 10% of contracted/ordered value may be imposed against the tenderer for poor performance or late delivery and reporting to unfair means.
- v) In case of any corrupt, fraudulent, collusive or coercive practices or frequent non wash/ delivery and sub-standard wash/delivery of linen wear made by the tender or Tenderers. BIMAN may hold the tenders liable to be disqualified from participating in any subsequent tender proceedings.
- vi) The successful tenderer shall ensure quality washing of each & every item. Biman reserves every right to reject or not accept any item considered substandard/poor quality washing and in such cases, the tenderer shall rewash/redeliver same on the same day without extra charge. Tenderer shall maintain color/insignia/logo etc of the linen wares as & where applicable. However, for frequent failure to wash the goods/sub-standard delivery, Biman reserves the right to encash/forfeit the performance guarantee as well as termination of contract ex-parte.
- vii) The tenderer shall collect dirty linen wares and deliver same after washing from/to Sylhet Airport every day in between 1400 LT. to 1600 LT. at tenderer own responsibility, costs & means. All dirty linen wares collected by the tenderer shall be returned to Sylhet, BFCC after washing/laundrying within 24 (Twenty four) hrs of collection. In case of exigencies of services/operational requirement, the tenderer must arrange collection of dirty linen and re-deliver same (Duly washed) within 06 (Six) hrs time upon receipt of request (Telephone/Verbal) from Sylhet, BFCC representative without any additional charge/price failing which clause 16(iv) above will be applicable.
- viii) The tenderer shall remain liable for compensation which shall not exceed the total cost price of the linen for any torn/damages/loss caused to the linen, excepting normal wear & tear, for the fault of the tenderer.
- ix) Delivery of linen wares must be accompanied by 02 (Two) copies delivery challan showing the items quantity etc addressed to Manager EMP&P, BIMAN.
- x) The tenderer must abide by the rules & regulations of BIMAN/BFCC and the instructions given to them by BIMAN/BFCC from time to time.
- xi) Income tax or any other Tax, VAT, duty etc. which comes within the term "deduction at source" will be deducted from the supplier's bill as per statutory rules/laws for depositing to the Government fund. A certificate in that respect will be given to the party concerned on demand.

Iqbal Ahmed Ali Za

General Manager, BFCC.

Tele: +880-2-8901760-64 Ex-30

I/We.....M/sowner

representative hereby declared that we have accepted all terms and conditions of Tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal

Contd.....P/05

PRICE SCHEDULE FOR GOODS/SERVICES
(BIMAN BLANKET AND LINEN WARE)

Invitation for Tender Notice No. 33/2020

Dated 30-09-2020

01 Sl No	02 Name of Items	03 Unit	04 Size (L x W)	05 AMU	06 Total 01(One) year Qty.	07 (TO BE FILLED BY TENDERER)			08 Remarks
						Washing/Laundrying Charge Per Unit in Tk.			
						In Figure	In Word	Total Washing/Laundrying Charge	
01	Pillow Cover JCL	PC	47 x 35 cm	600	12,000				
02	Table Napkin	PC	70 x 45 cm	1,200	1,4400				
03	Roll-up Napkin	PC	46 x 41 cm	1,200	1,44000				
04	Trolley Napkin	PC	97 x 47 cm	200	2400				
05	Tray Mat	PC	39 x 27 cm	1,000	12,000				
06	Crew Napkin	PC	61 x 46 cm	150	1,800				
07	Crew Seat Band	PC	45 x 42 cm	100	1200				
08	Bed Sheet	PC	82 x 36 cm	100	1,200				
09	Crew Pillow Cover	PC	28 x 21 cm	100	1,200				
10	Blanket JCL	PC	180x120 cm	800	9,600				
11	Blanket YCL	PC	170x122 cm	6,800	81,600				
								Grand Total	

N.B: i) AMU may be increase or decrease at any time due to operational necessity of Biman Flight load.

Name of Tenderer.....Signature of TendererDate.....