

BIMAN BANGLADESH AIRLINES LTD.
PROCUREMENT & LOGISTIC SUPPORT DIRECTORATE
LOCAL PURCHASE SECTION
BIMAN ADMIN. BLDG. HAZRAT SHAHJALAL INTERNATIONAL AIRPORT, DHAKA
FAX: 880-2-8913028, PH: 8901325 & 8901500-19/EXT:4226 & 4220

TENDER NO: OTM-79/2020-21

DATE: 18/03/2021

DATE & TIME OF CLOSING: 19/04/2021 AT 1100 HRS (LT)

DATE & TIME OF OPENING: 19/04/2021 AT 1400 HRS (LT)

PRICE: BDT. 750.00 (Seven hundred & fifty) only (Non-refundable).

M/S-----

CR.NO-----DATE-----

SIGNATURE-----STAFF/NO-----

SUBJECT: TENDER SCHEDULE FOR PROCUREMENT OF FOLLOWING ITEM.

Tender in sealed envelope is hereby invited from interested Manufacturer only for supplying below mentioned item to Biman Bangladesh Airlines Ltd.

Sari, Design#01/17, Navy Blue, (01 set = 01 sari, 02 blouses & 02 long skirts) Qty.222 Sets

a) Sari: The Border of the Navy Blue crepe silk sari is printed on a off-white background accented with Red, Blue and Tarquise water-mark *Nakshi Kantha* motifs.

b) Skirt: The Navy Blue skirt in crepe silk is printed with off White *Nakshi Kantha* motif.

c) Blouse: The self printed Vibrant Red blouse in Cashmilian fabric with Tarquise *Nakshi* border on the sleeves completes the ensemble.

Specifications:

1) Sari: All sari will be with stitch.

2) Color & Print: As per sample.

3) Length: All sari will be 425 - 450cm (Depending on physical structure of female cabin crew).

4) Kuchi: 7 - 10 each.

5) Kuchi Width: 3" - 4" (inches)

6) Achal: Achal to be extended 02 inches below knee line.

7) Weight: Should be proportionate.

8) Color: Must be fast.

9) Blouse: i) Should be touching upper edge of long skirt.

ii) Sleeve length: 01 inches shorter from elbow line.

Delivery Schedule: In August'2021.

FOLLOWING ARE THE TERMS AND CONDITIONS:

01. Bidder shall submit the tender in one sealed envelope in their original company letter head pad.

02. OFFERED SEALED ENVELOPE SHALL CONTAIN THE FOLLOWING:

(i) Photocopy of valid manufacturer certificate.

(ii) Photocopy of valid Trade License of current year.

(iii) Photocopy of Valid tax return certificate/Tax Submission document for current year.

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- (iv) Photocopy of Up-to-date (i.e. having 11 digits) valid VAT Registration Certificate.
- (v) Photocopy of proprietorship/partnership deed/memorandum of association/certificate of Incorporation.
- (vi) Original letter naming the person authorized to sign on behalf of the Bidder.
- (vii) Original Tender Schedule must be submitted with signature and seal of tenderer in every page along with original copy of schedule purchased money receipt (CR).
- (viii) Delivery schedule must be mentioned in the offer.
- (ix) Value is to be quoted on the basis of supplying items at Local Receive Section, Procurement & Logistic Support Directorate, Admin. Building, Biman, Hazrat Shahjalal International Airport, Dhaka basis.
03. (i) Alternate price offer/sample is not acceptable.
- (ii) Payment terms must be mentioned in the offer. Payment will be made through cheque after delivery of goods/items and inspection of the same items.
- (iii) Price or rate of each item must be quoted with total price both in word and figure in the offer.
- (iv) If any discount is offered must be shown in the original tender documents or must be supported with the offer.
- (v) The manufacturer must have a facility nearest HSIA for post delivery services of the uniform i.e. dislodge, unstitched, incorrect measurement, torned etc. The sample/design of the sari may be seen in Local Purchase Section during office hours of any working day.
04. (i) Earnest money (Refundable) Tk.50,000/- (Fifty thousand) only in the shape of PO/DD/BG in favour of 'Biman Bangladesh Airlines Ltd.' must be submitted along with the offer from any schedule bank of Bangladesh. Earnest Money shall be refunded to the unsuccessful bidder as convenience of Biman.
- (ii) 01 Set sample (Non-refundable) of said item shall be submitted along with the offer (sample shall be with bidder's seal & signature) and shall be ensured that the sample reach before opening of the tender.
- (iii) Before placing Purchase Order the successful bidder must submit 01 Set of the said item as Working Sample (are as per Biman specification) within 03 weeks from receiving of Letter of Intent. If the successful bidder fails to submit Working Sample within the stipulated time, his Earnest Money will be forfeited. The successful bidder must also submit Test Report of Working Sample within 15 days from Bangladesh Govt. recognized textile laboratory which represents all the specifications of the sari, blouse and long skirt. The cost involvement in this regard must be borne by the bidder. Failing to submit the Test Report or the report gets non-satisfactory, necessary action will be taken as per tender terms.
05. Any Overwriting/erasing in the tender shall not be accepted unless properly countersigned by the Authorized person of the bidder.
06. Tender in sealed covers shall be received in Local Purchase Section, Procurement & Logistic Support Directorate, Biman, Hazrat Shahjalal International Airport, Dhaka and Biman Balaka Bhaban, Security Counter (Ground Floor), Dhaka latest by 1100 Hrs (BST) on **19/04/2021**. Offer shall be opened on the same day in the Tender Room, Biman Admin. Building, 1st floor, Procurement & Logistic Support Directorate, Biman, Hazrat Shahjalal International Airport, Dhaka in presence of the representative(s)/ Tenderer's (if any) at 1400 Hrs (BST).
07. Any Tender received after aforesaid specified date and time shall not be entertained. Biman will not bear any responsibility for late receipt of Tender or samples due any postal irregularities or otherwise.
08. Offer shall remain valid for 120 (One hundred twenty) days from the date of tender opening.

- 09. All submitted documents must be numerically serial showing total number of sheets and each sheet must be sealed and signed.
- 10. Performance Guarantee @10% on total value (Refundable) in the shape of PO/DD/Bank Guarantee to be submitted by the successful bidder within 07 days from the date of receipt of the notice for award of the contract/purchase order, in favour of Biman Bangladesh Airlines Ltd from any schedule bank of Bangladesh for a period of minimum 1½ year for the items. For Bank Guarantee it must have validity from the date of issuance of the guarantee till the required period. Earnest Money may be refunded upon receipt of Performance Guarantee. The purchaser reserves the right to encash/forfeits the Performance Guarantee in the event of failure of the supplier to deliver the item or for shipment of improper specification. If the successful bidder fails to submit Performance Guarantee within the stipulated time, his Earnest Money will be forfeited.
- 11. Only unconditional offer will be accepted.
- 12. **TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.**
- 13. Supplied items/goods must be accompanied by 02 copies of supplier's challan showing items/goods' description, quantity, packing list etc. addressing to: Manager (Commercial Store), P & L S Directorate, Biman, HSIA, Dhaka. The inspection and tests shall be conducted at the Local Receive Section, Admin Building, Hazrat Shahjalal Int'l Airport, Dhaka. If items are rejected by the Inspection Committee, rejected items must be replaced within 01 (one) week (L/D charge shall be applicable if delivery schedule exceed) at suppliers risk and expenses.
- 14. The liquidated damages (L/D charge) will be paid by the supplier at the rate of 02% of the contract value per month or part of a month.
- 15. Undersigned may be contracted for any clarification during office hours on all working days.
- 16. Biman Bangladesh Airlines Ltd. reserves the right either to increase or decrease the quantities mentioned in the Tender Schedule and to accept or reject any or all Tenders without assigning any reason thereof.

(Swapan Kumer Dey)
Manager (Commercial Purchase)
Phone: 8901325

I/We.....M/s..... owner/
representative hereby declare that I/We have accepted all Terms and Conditions of Tender papers
and submitted quotation accordingly.

Signature: ----- Date: -----

Seal: ----- Address: -----

Phone/Mobile:----- Fax: -----Email: -----