

# Invitation For Tender Notice No. 13/2021.

01	Agency	Biman Bangladesh Airlines Ltd.		
02	Invitation for	a) Appointment of Laundry Contractor for Dry Washing of Biman Special JCL Blanket B-787. b) Appointment of Laundry Contractor for Dry Washing of Biman Blanket and Linen Wares at Sylhet Station. c) Appointment of Laundry Contractor at BFCC.		
03	Invitation Ref:	a) 30.34.0000.063.69.001.2021 b) 30.34.0000.063.55.2020/211 c) 30.34.0000.063..001.20		Date: 08-06-2021. Date: 20-09-2020. Date: 06-07-2021.
04	Tender Document Selling Date	From 01-08-2021 to 17-08-2021 (During office hours).		
05	Tender Closing Date and Time	Date: 18-08-2021	Time: 1200 Hrs BST	Note: The procuring entity reserves the right to accept or reject all tenders without assigning any reason thereof. If any unavoidable situation arises during specified date then tender selling/closing/ opening date will be shifted to next (working) day without further notice.
06	Tender Opening Date and Time	Date: 18-08-2021	Time: 1500 Hrs BST	
07	Selling Address of schedule	a. Manager Finance, Biman Flight Catering Centre, Hazrat Shahjalal International Airport, Kurmitola,Dhaka. b. Manager Cash & Banking, Balaka Bhaban, Biman Bangladesh Airlines Ltd, Dhaka. c. Manager Finance, Sylhe Osmani Internationall Airport, Sylhet (For Tender No. 13(b)/2021).		
08	Receiving Tender Document	a. BFCC Main Security Gate, Hazrat Shahjalal International Airport,Kurmitola, Dhaka. b. Biman Balaka Bhaban, Security counter gate (Ground floor), Hazrat Shahjalal International Airport, Kurmitola, Dhaka.		
09	Price of Tender Schedule	a) BDT 1,000.00 (One thousand) only per set (Non refundable) (Laundry Contractor Biman B-787). b) BDT 1,000.00 (One thousand) only per set (Non refundable) (Laundry Contractor at Sylhet) c) BDT 1,000.00 (One thousand) only per set (Non refundable) (Laundry Contractor at BFCC).		
10	1) Location	2) Tender Security Amount (Tk)		3) Contract Period
	BFCC/Hazrat Shahjalal Internatioal Airport, Kurmitola, Dhaka	a) BDT 20,000.00 (Twenty thousand) only (Refundable) (Laundry Contractor Biman B-787). b) BDT 35,000.00 (Thirty five thousand) only (Refundable) (Laundry Contractor at Sylhet). c) BDT 45,000.00 (Forty five thousand) only (Refundable) (Laundry Contractor at BFCC).		a) 02 (Two) years  b) 01 (One) year  c) 02 (Two) years
11	Procuring Entity & Fund	General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka & Biman's own fund.		
12	Official-Inviting Tender	Dy. General Manager, BFCC, Hazrat Shahjalal International Airport, Kurmitola, Dhaka. Phone: 880-2-8901760-64, Fax: 880-2-8901638		
13	Tender schedule and other related information will also be available at Biman website: <a href="http://www.biman-airlines.com">www.biman-airlines.com</a> for ready reference.			

Dy. General Manager, BFCC.

## দরপত্র বিজ্ঞপ্তি নং-১৩/২০২১

০১	এজেন্সী	বিমান বাংলাদেশ এয়ারলাইন্স লিঃ।		
০২	কি জন্য আহবান	ক) বিমান বি-৭৮৭ স্পেশাল জেসিএল এর কম্বল সমূহ ধোলাইয়ের নিমিত্তে ঠিকাদার নিয়োগের জন্য দরপত্র আহবান। খ) সিলেট স্টেশনে বিমানের কম্বল ও লিনেন আইটেম ধোলাইয়ের নিমিত্তে ঠিকাদার নিয়োগের জন্য দরপত্র আহবান। গ) বিএফসিসির স্টাফ ওয়ার্কিং গিয়ার ও অন্যান্য লিনেন আইটেম ধোলাইয়ের নিমিত্তে ঠিকাদার নিয়োগের জন্য দরপত্র আহবান।		
০৩	দরপত্র আহবানের সূত্র	ক) ৩০.৩৪.০০০০.০৬৩.৬৯.০০১.২০২১ খ) ৩০.৩৪.০০০০.০৬৩.৫৫.২০২০.২১১ গ) ৩০.৩৪.০০০০.০৬৩.০০১.২০		তারিখ: ০৮-০৬-২০২১ খ্রিঃ তারিখ: ২০-০৯-২০২০ খ্রিঃ তারিখ: ০৬-০৭-২০২১ খ্রিঃ
০৪	দরপত্র দলিল বিক্রয়ের তারিখ	০১-০৮-২০২১ খ্রিঃ হতে ১৭-০৮-২০২১ খ্রিঃ পর্যন্ত (অফিস চলাকালীন সময়)।		
০৫	দরপত্র গ্রহণের তারিখ ও সময়	১৮-০৮-২০২১ খ্রিঃ	সময়:১২০০ স্থানীয় সময়	কোনো কারণ দর্শানো ব্যতিরেকে যে কোনো/সব দরপত্র বাতিল/গ্রহণ, দরপত্র খোলার তারিখ পরিবর্তন করার সর্বময় ক্ষমতা বিএফসিসি কর্তৃপক্ষ সংরক্ষণ করেন। যদি দরপত্র খোলার দিন ছুটি থাকে অথবা অনিবার্য কোনো কারণবশতঃ দরপত্র গ্রহণ/খোলা সম্ভব না হয় তাহলে পরবর্তী কার্যদিবস দরপত্র দাখিল ও খোলার বৈধ তারিখ হিসাবে গণ্য করা হবে।
০৬	দরপত্র খোলার তারিখ ও সময়	১৮-০৮-২০২১ খ্রিঃ	সময়:১৫০০ স্থানীয় সময়	
০৭	দরপত্র দলিল বিক্রয়কারী অফিস সমূহের নাম ও ঠিকানা	ক) ব্যবস্থাপক অর্থ, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) ব্যবস্থাপক ক্যাশ এন্ড ব্যাংকিং, বলাকা ভবন, বিমান বাংলাদেশ এয়ারলাইন্স লিঃ ঢাকা। গ) ব্যবস্থাপক অর্থ, সিলেট ওমানী আন্তর্জাতিক বিমানবন্দর, সিলেট (দরপত্র নং ১৩(বি)/২০২১ এর জন্য)।		
০৮	দরপত্র গ্রহণকারী অফিস সমূহের নাম ও ঠিকানা	ক) প্রধান গেইট, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) বিমান বলাকা ভবন প্রধান গেইট (নীচ তলা), হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।		
০৯	দরপত্র দলিলের মূল্য	ক) টাকা ১,০০০.০০ (এক হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (লন্ড্রি ঠিকাদার, বিমান বি-৭৮৭)। খ) টাকা ১,০০০.০০ (এক হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (লন্ড্রি ঠিকাদার, সিলেট)। গ) টাকা ১,০০০.০০ (এক হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (লন্ড্রি ঠিকাদার, বিএফসিসি)।		
১০	০১) অবস্থান	০২) দরপত্রের জামানতের পরিমাণ টাকা।		০৩) চুক্তির মেয়াদ
	বিএফসিসি/হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।	ক) টাকা ২০,০০০.০০ (বিশ হাজার) মাত্র (ফেরতযোগ্য) (লন্ড্রি ঠিকাদার, বিমান বি-৭৮৭)। খ) টাকা ৩৫,০০০.০০ (পয়ত্রিশ হাজার) মাত্র (ফেরতযোগ্য) (লন্ড্রি ঠিকাদার, সিলেট)। গ) টাকা ৪৫,০০০.০০ (পয়তাল্লিশ হাজার) মাত্র (ফেরতযোগ্য) (লন্ড্রি ঠিকাদার, বিএফসিসি)।		ক) ০২ (দুই) বছর খ) ০১ (এক) বছর ক) ০২ (দুই) বছর
১১	দরপত্র সংগ্রহকারী সত্তার নাম ও তহবিল	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ও বিমানের নিজস্ব তহবিল।		
১২	অফিসিয়াল দরপত্র আহবানকারী	উপ-মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। ফোন: ৮৮০-২-৮৯০১৭৬০-৬৪, ফ্যাক্স: ৮৮০-২-৮৯০১৬৩৮।		
১৩	দরপত্র সিডিউলসহ অন্যান্য	আনুষঙ্গিক সকল তথ্যাদি তাৎক্ষণিকভাবে বিমান ওয়েবসাইট: <a href="http://www.biman-airlines.com">www.biman-airlines.com</a> এ পাওয়া যাবে।		

উপ-মহাব্যবস্থাপক, বিএফসিসি।

Ref: 30.34.0000.063.69.001.2021

Date: 28-07-2021

M/S. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Schedule for Appointment of Laundry contractor for Dry washing of Biman Special JCL  
Blanket for B-787

- Ref:
- a) Tender Notice No. **13(a)/2021** dated 28-07-2021.
  - b) Cost of schedule Tk. **1,000.00**(One thousand) only per set (Non-refundable).
  - c) Earnest money Tk. **20,000.00** (Twenty thousand) only (Refundable)
  - d) Cash receipt No. \_\_\_\_\_ dated \_\_\_\_\_.
  - e) Date & time of dropping the tender: On **18-08-2021** up to 1200 hrs.
  - f) Date & time of opening the tender : On **18-08-2021** at 1500 hours

Dear Tenderer,

Please find enclosed herewith the tender schedule along with terms & conditions for appointment laundry contractor for Dry washing of Biman Special JCL Blanket for B-787.

You may please participate in the tender if the terms & conditions is acceptable to you.

For- Biman Flight Catering Centre.

Dy-General Manager, BFCC

Enclosure: As stated.

Tender Notice (OTM) No. 13(a)/2021.

Date/Time Dropping : 18-08-2021 up to 1200 hrs (LT)

Date/Time Opening : 18-08-2021 at 1500 hrs (LT)

Cost of schedule: BDT. 1,000.00 (One thousand) only per set (Non-refundable)

Earnest Money: BDT. 20,000.00 (Twenty thousand) only (Refundable).

CR NO ..... DATE.....

SIGNATURE..... STAFF NO.....

M/S.....  
.....  
.....  
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Sub: Schedule for Appointment of Laundry contractor for Dry washing of Biman Special JCL Blanket  
for B-787

This refers to Tender Ref no. 30.34.0000.063.69.001.2021 dated 08-06-2021.

Sealed tender is hereby invited from renowned laundry firms/contractors for Dry washing/laundrying of following Biman Blanket for a period of 02 (Two) years.

a) Dry washing/laundrying of Biman Blanket 36,000 pcs for 02 (Two) years (Approx).

Detail description, AMU, approximate total quantity, price schedule etc is attached in page no 05 & 06.

Collection/Delivery:

The launderer shall collect/soiled dirty Blanket everyday in between 1400 Lt to 1600 LT from BFCC deliver same to BFCC after laundrying the following day in between 1400 Lt to 1600 LT. Monthly average Dry washable Blanket will be 1500 Pcs which may be increased/decreased/ discontinued at any time due to operational reason.

THE TERMS & CONDITIONS AS ARE FOLLOWS:

01. Tender shall be submitted in one sealed envelope.
02. OFFER OF ENVELOPE SHALL CONTAIN THE FOLLOWING DOCUMENTS  
(Where applicable)
  - i) Photocopy of valid Trade license of current year i.e. financial year 2019-20 (Nature of business in Trade License should be Laundry business).
  - ii) Photocopy of current income tax certificate with TIN no/Photocopy of certificate from the competent authority stating that current income tax return has been submitted quoting GIR or TIN no. Acknowledgement receipt of income tax return for the year 2019-20 also shall be submitted.
  - iii) Photocopy of VAT registration certificate with BIN No.
  - iv) Original copy of C. R. (Cash Money Receipt of Tender schedule purchase.)
  - v) Laundering charge of Blankets must be quoted with the total price both in word & figure in the price schedule at page no 05.
  - vi) Earnest money of BDT. **20,000.00** (Twenty thousand) only (Refundable) in the shape of PO/DD/BG in favor of Biman Bangladesh Airlines Ltd.) must be submitted from a scheduled Bank of Bangladesh. The validity of earnest money must be 180 days from the date of opening of the tender.
  - vii) The Tenderer shall have a minimum of 03 (Three) year's experience in related services within the last 05 (Five) years and relevant document as a proof of experience must be submitted with the offer as to be issued by Biman/BFCC/CAAB or any 3/4/5 Star Hotel/Govt. organization on satisfactory performance mentioned clearly in the certificate.
  - viii) Tenderer must have covered delivery van for laundry services and necessary documents in supporting the vehicle like up-to-date blue book, tax token, route permit, insurance, fitness etc to be submitted with the tender. In case of hire necessary deed of agreement to be submitted.
  - ix) Specification of Blankets and other terms & condition are shown at page 06 which the tenderer shall have to comply.
  - x) Bidder should have sufficient cash flow to supply the tender items throughout the tender period smoothly. As proof of solvency, the bidders shall submit the original copy of recent Bank Statement/certificate (Min. previous 12 month and not older than 15 days from the date of tender opening) showing the minimum liquid assets or credit facilities not less than 10% of the total quoted price.
  - xi) Tenderer must have following facilities in the Laundry plant and photograph of same to be submitted with tender.
    - a. Washing Extractor.
    - b. Dry Cleaning Machine.
    - c. Hydro.
    - d. Dryer.
    - e. Flatwork Ironer
    - f. Full range of Pressing/Finishing equipment.
    - g. Hot Water/Boiler facilities.
    - h. Water (WASA/ Own Source).
    - i. Generator.
    - j. Fire Extinguishing arrangement.

(Note: In case of hire copy of deed of agreement also to be submitted).

03. Tenderer must have an office within well-communicated area along with a serviceable Telephone/Mobile/Fax whose number must be mentioned in covering letter.
04. Tenderer must be capable of laundering minimum 1200 (One thousand two hundred) Pcs per day. Launderer's production capacity per day also must be mentioned in the offer.
05. The tenderer must be submitted their company profile/prospectus showing the details including manpower etc.

06. End user list must be submitted.
07. In the process of tender evaluation compilation of all above requirements and clause 2(viii), 2(ix), 2(x), 03 & 04 will be physically inspected/verified by BFCC Inspection Committee and on the basis of satisfactory Inspection report the tender will be considered qualified for evaluation.
08. All submitted documents must be numerically serialled showing total number of sheet, each sheet must be signed & sealed by the Tenderer.
09. Erasing/overwriting on rates quoted is strictly restricted, unless properly countersigned by the tenderer. Any use of correcting fluid is not acceptable.
10. TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS & CONDITIONS ARE NOT FULFILLED.
11. Payment :Credit basis through A/C payee cheque.
12. Tender in sealed cover will be received in (a) BFCC Main Security Gate, HSIA, Dhaka. (b) Biman BalakaBhaban, Security counter gate (Ground floor), HSIA, Dhaka. latest by 1200 hrs (LT) on **18-08-2021**. Offer will be opened on the same day in the Conference Room of BFCC, HSIA, Dhaka, in presence of the representative(s) tenderers if any at 1500 hrs (LT)
13. Any tender received after aforesaid specified time & date will not be entertained.
14. Offer should remain valid for 120 (One hundred twenty) days from the date of tender opening.
15. Only the un-conditional offer will be accepted.
16. Undersigned may be contacted for any clarification during the office hours on all working days.
17. Successful Tenderer shall have to comply with all additional Terms & conditions as at page – 04.
18. BFCC reserves the right either to increase or decrease the quantities mentioned in the tender schedule and to accept or reject any or all tender without assigning any reason thereof.

Dy-General Manager, BFCC  
Telephone-880-2-8901760-64 Ext.-13

I/We -----M/s. -----  
-----owner representative hereby declared that I/we have accepted all terms & conditions of tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal.

FULL ADDRESS OF THE TENDERER

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NO/MOBILE NO \_\_\_\_\_  
\_\_\_\_\_

TLX NO \_\_\_\_\_  
FAX NO \_\_\_\_\_  
E-mail No \_\_\_\_\_

19. ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER.

- i). BIMAN may terminate the Agreement by serving 30 (Thirty) days prior written notice to the supplier. However, in the case of gross violation or material breaches if any substantial terms of the Agreement. BIMAN/BFCC can terminate the Agreement with immediate effect.
- ii). Performance guarantee @ 10% (Ten percent) on total value (Refundable) in the shape of PO/DD/BG to be submitted by the successful bidder within 15 (Fifteen) days from the date of receipt of the notice for award of the contract/work order, in favour of BIMAN BANGLADESH AIRLINES LIMITED from a scheduled Bank of Bangladesh for a period of minimum 02 (Two) years from the date of issuance of the guarantee. Earnest money is refundable upon receipt of the performance guarantee. BIMAN reserves the right to encash/forfeit the performance guarantee in the event of failure of launderer to execute timely collection/delivery of Biman Blanket.
- iii). In case of successful tenderer's refusal or failure to supply or to accept/comply with the BIMAN offer or purchase/work order BIMAN will have the authority to forfeit whole of earnest money including rejection of the tenderers offer ex-parte.
- iv). A penalty of 10% (Ten percent) of contract/ordered value may be imposed against the supplier for poor performance, late delivery and reporting to unfair means.
- v). In case of any corrupt, fraudulent, collusive or coercive practices or frequent non-supply and sub-standard supply of goods made by the tenderer, BIMAN may hold the tenderer liable to be disqualified from participating in any subsequent tender proceedings.
- vi). The successful tenderer shall ensure quality washing of each & every item. BIMAN reserves every right to reject or not accept any item considered substandard/poor quality washing and in such cases, the tenderer shall rewash/redeliver same on the same day without extra charge. Tenderer shall maintain Colour/Insignia/Logo etc of the Blanket as & where applicable. However, for frequent failure to wash the goods/sub-standard delivery, BIMAN reserves the right to encash/forfeit the performance guarantee as well termination of contract ex-parte.
- vii). The launderer shall collect dirty Biman Blanket and deliver same after washing from/to Biman Flight Catering Centre (BFCC) everyday in between 1400 Lt to 1600 LT at launderers own responsibility, costs & means. All dirty Blanket collected by the launderer shall be returned to BFCC after washing/laundrying within 24 (Twenty four) hours of collection. In case of exigencies of services/operational requirement, the launderer must arrange collection of dirty linen and re-deliver same (Duly washed) within 06 (Six) hours time upon receipt of request (Telephone/verbal) from BFCC representative without any additional charge/price failing which clause 19 (iv) above will be applicable.
- viii). The tenderer shall remain liable for compensation which shall not exceed the total cost price of the Blanket for any torn/damages/loss caused to the linen, excepting normal wear & tear, for the fault of the launderer.
- ix). Delivery of Blanket must be accompanied by 02 (Two) copies delivery challan showing the items quantity etc addressed to Manager EMP & P, BIMAN.
- x). The tenderer must abide by the rules & regulations of BFCC/BIMAN and the instructions given to them by BIMAN/BFCC from time to time.
- xi). Income tax or any other Tax, VAT, duty etc. which comes within the term "deduction at source" will be deducted from the supplier's bill as per statutory rules/laws for depositing to the Government fund. A certificate in that respect will be given to the party concerned on demand.

Dy-General Manager, BFCC

Telephone-880-2-8901760-64 Ext-13

I/We -----M/s. -----  
 -----owner representative hereby declared that I/we have accepted all  
 terms & conditions of tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal

Price Schedule for Goods  
(Biman Special JCL Blanket for B-787)

Invitation for Tender Notice No 13(a)/2021.

Date: 28-07-2021.

PRICE OF GOODS AND DELIVERY SCHEDULE

1	2	3	4	5	6	7			08
Sl No	Name of item & Description	Unit	Size ( L x W )	AMU	Total requirement (2 years) (Approx.)	Dry washing/laundrying charge per unit in (Tk)			Remarks
						In Figure	In Word	Total Washing/Laundrying charge	
01.	Blankets Size: 203 x 134cm each Materials: Woolen Cleaning Type: Automatic Dry Wash	Pcs	203 x 134cm	1,500	36,000				

N. B : i) AMU may be increased/decreased/discontinued at any time due to operational reason.

Name of Tenderer ----- Signature of Tenderer -----Date-----

FULL ADDRESS OF THE TENDERER

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO/MOBILE NO \_\_\_\_\_

TLX NO \_\_\_\_\_

FAX NO \_\_\_\_\_

E-mail No \_\_\_\_\_



Biman Flight Catering Centre  
Hazrat Shahjalal International Airport, Dhaka.

Specification ((Dry cleaning of Biman special JCL Blanket for B-787).

1). Details of Blankets (JCL B-787) :

a)	Size	:	203 x 134cm each.
b)	Material	:	Woolen/Synthetic
c)	Cleaning Type	:	Automatic Dry Wash.
d)	Monthly Washable Quantity	:	1500 Pcs per Month (Approx.)
e)	Yearly Washable Quantity	:	18,000 Pcs per Year (Approx)

02. The collection of soiled/dirty Blankets and return of cleaned Blankets shall be made from/To BFCC at contractors.
03. The collection/return of Blankets shall be made daily including Govt/Public Holidays.
04. The services shall include collection/return, sorting, counting, washing, drying, ressing, Starching (if required), folding, rolling & pacing as per instruction of BFCC.
05. The contractor must launder the Blankets to be highest standards. Upon delivery, Blankets(s) found not cleaned, ironed or packed properly, the Contractor shall reprocess the same on the same days at no additional charge.
06. The Laundry plant equipped with standby equipment to ensure service, in the event of break down of main equipment will be given preference.
07. The Laundry plant using imported Laundry Chemicals will be given preference.
08. The Laundry plant must maintain standard hygienic conditions.
09. The Laundry plant must have proper Fire extinguishing arrangements/insurance.

SEAL & SIGNATURE OF THE TENDERER.